ADUR & WORTHING COUNCILS

Revenues & Benefits

Adur & Worthing Councils
Portland House
44 Richmond Road
Worthing
West Sussex, BN11 1HS
www.adur-worthing.gov.uk

Council Tax reduction for an annexe

This form can be completed by the occupier of the main house or the occupier of the annexe.

Name(s) of all people occupying the main house

Address of the main house

Name(s) of all people occupying the annexe

Address of the annexe

Is the annexe included in the title deeds of the main house and not registered separately? Yes ☐ No ☐

Is the annexe used by the occupier of the main house as part of the general living accommodation of the main house? Yes ☐ No ☐

Is the person/people occupying the annexe a relative of the person/people occupying the main house? Yes ☐ No ☐

If yes, what is the relationship to the occupier(s) of the name house?

Declaration

I have completed this form to the best of my knowledge and belief and I will inform Worthing Borough Council if any of the circumstances change that may affect entitlement to this reduction. I understand that Worthing Borough Council may make enquiries to verify the information provided, and this could include a visit to the property.

Adur & Worthing Councils are the data controllers for the purposes of applicable data protection legislation in relation to administering Council Tax. Full details about how your personal data is used are available at www.adur-worthing.gov.uk/council-tax/privacy-notice.

Phone number

Email address

Your signature

Print your name

Date